

Minutes of meeting held under the Chairmanship of Sh. Prem Kumar Thakur, IPS, IGP, AP&T, HQ on 21.08.2025 at 11.00 A.M. regarding expediting and streamline the preparations for conducting the B-1 Test 2025.

The meeting was convened with the objective of expediting and streamlining preparations for the successful conduct of the B-1 Test 2025. The focus was on ensuring readiness across examination venues, smooth execution of mock tests, resolving logistical challenges, and managing associated expenditures, while strictly adhering to the software specifications designed for the B-1 Test 2025.

The following officers participated in the meeting:-

- 1) Sh. Prem Kumar Thakur, IPS, IGP, AP&T, HQ - Chairman, B-1 Test.
- 2) Dr. Ramesh Chander Chhajta, IPS, SSP LR, PHQ - SP, AP&T, HQ--cum-liaison Officer B-I Software 2025.
- 3) All District SsP in HP Police including PD Nurpur, Dehra & Baddi (via VC).
- 4) Sh. Pankaj Sharma, HPS, SP Welfare, PHQ Shimla--cum- liaison Officer B-I Software 2025.
- 5) Sh. Lajender Singh Pathania, Supdt. Gd-I, AP&T, HQ.
- 6) Sh. Jatin Gupta, Consultant, HPSEDC, Mehli, Shimla-09.
- 7) Ms. Vasundhra Sharma, Software Developer, Data Codec Consultancy.
- 8) Sh. Sanjeev Sharma, Data Controller, HPSEDC, Mehli, Shimla-09.

1. Finalization of Examination Centers.

- i. A detailed briefing was conducted by the IGP AP&T with the Districts SsP, Ms. Vasundhra Sharma, Software Developer, Sh. Sanjeev Sharma, Data Controller & Sh. Jatin Gupta, Consultant, HPSEDC highlighting software capabilities and finalization status of examination centers.
- ii. District SsP were updated on the finalized list of examination centers across the state, ensuring adequate capacity and infrastructure & logistics requirements for the online examination.
- iii. The schedule for a comprehensive **mock test on 14.09.2025** was confirmed to simulate the real test environment and identify any issues in advance so that final test may be conducted successfully without any bugs on **21.09.2025**.
- iv. All District SsP confirmed the availability of required venues and assured availability of the infrastructure and logistics for both mock and final examinations.

2. Logistical & Technical Preparedness:-

- i. The matter concerning the online filling of data for eligible constables in the B-I Software application, to be managed by the designated Registrars, was discussed. It was decided that the registration process for candidates will be initiated only after the auditing and security certification of the B-I software is

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- completed on the machine provided to the developer by the HP State Data Centre.
- ii. The Software developer assured completion of software testing by the next week.
 - iii. Several District SsP raised concerns about inadequate availability of critical hardware such as power backups, QR code scanners, webcams, and printers.
 - iv. The Chairperson explicitly directed all District SsP to ensure procurement or arrangement of these vital items at their respective levels promptly to prevent any disruptions during the examination process.

3. Question Bank Management:-

- i. The question bank for the B-1 Test will be provided to the software developer shortly for secure upload into the examination software database.
- ii. Management of the question bank will be conducted under stringent supervision to prevent any technical glitches.
- iii. Upon approval by the Director General of Police, Himachal Pradesh the Sample Question bank will be uploaded to both the examination software and the official HP Police website.

4. Structure of Test & Scheduling:-

- i. After having discussion with the District SsP, it revealed that conducting the entire examination in a single shift was not feasible due to limited availability of centers. Consequently, the examination will be conducted in **two shifts on the same day**:
 - a. Morning Shift: **10:00 AM to 1:00 PM**
 - b. Afternoon/Evening Shift: **2:00 PM to 5:00 PM**
- ii. The mock test scheduled for 14.09.2025 will mirror the actual examination conditions, and all registered candidates are required to participate to validate the overall process and infrastructure.

5. Infrastructure & Training Readiness:-

- i. District SsP were directed to conduct thorough preliminary inspections to verify the availability and operational status of all critical equipment including computers, scanners, printers, webcams, and power backups etc.
- ii. The respective District SsP shall ensure to have ready a contingency plans to address unforeseen technical glitches or power failures during the mock test as well as final test of B-1 2025.
- iii. Training sessions for examination staff, including invigilators and technical support teams should be organized well in advance to ensure familiarity with the software and examination protocols.

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- iv. A dedicated helpline desk will be established for candidates and officials to provide real-time troubleshooting support during both the mock and final tests at the respective Centers by the respective District SsP.

6. Arrangements for Specific Districts:-

- i. Due to the non-availability of designated centers in, the test will be conducted at the centers identified in the other Districts.
- ii. For **Kinnaur, Una, PD Dehra, PD Nurpur and Chamba** examinations will be conducted at designated centers as per **Annexure-A**.
- iii. Districts lacking centers are directed to coordinate closely with neighboring districts and provide adequate manpower support as requested by the host districts to ensure smooth conduct of mock test and the final test of B-1.

7. Directives to District SsP:-

- i. All District SsPs shall immediately finalize and confirm examination centers for both the mock test on 14.09.2025 and the final test on 21.09.2025 without delay.
- ii. The identified centers must be fully equipped and complete with all technical specifications of the B-1 Test software, including computers, power backup, QR code scanners, webcams, and printers etc.
- iii. SP Solan reported a shortfall of 20 computers at one of the identified examination centre but agreed and assured that the arrangements will be made for additional computers for both mock and final tests. The concerned is hereby directed to arrange the same immediately on the identified designated Centers and finalized the arrangements accordingly.
- iv. District SsP should collaborate with local administrative and technical authorities to ensure uninterrupted power supply and internet connectivity at all examination centers.
- v. Training for centre staff and invigilators must be completed at least one week prior to the mock test date i.e 14.09.2025.
- vi. Any deficiencies identified during inspections must be resolved promptly at the district level to prevent disruption on the day of the mock and final B-I Test-2025.
- vii. District SsP are requested to nominate District Level Administrators and Registrars as per earlier directions issued in the minutes of the meeting held on 05.07.2025 circulated vide AP&T, HQ's order endst. No. 15874-924 dated 09.07.2025 and submit their contact details including WhatsApp numbers to this AP&T, HQ's at the earliest.
- viii. A detailed list of staff deployed at each test centre, including technical and support personnel, along with their contact numbers, should be prepared well in advance.
- ix. Since test centers have been finalized (**herein referred as Annexure-A**). Therefore, the complete center-wise expenditure reports/details of expenditures

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related to the mock test and the final examination of B-I Test-2025 shall be compiled and submitted to this office by on or before 25.08.2025 as per the annexure attached herein as **Annexure-B**.

- x. Preliminary expenditure details for both mock and final tests, including miscellaneous charges, shall also be included in the expenditure.
- xi. District SsP will be held fully accountable for timely implementation of all directives and ensuring the smooth conduct of the examination of B-I Test-2025.

The Chairman reiterated the utmost importance of strict compliance with prescribed timelines, technical standards, and administrative protocols to guarantee the seamless and successful conduction of the **B-1 Test 2025**. The collective commitment and proactive coordination of all concerned officers were appreciated as essential factors in achieving this goal.

The meeting concluded with the Chairperson extending sincere thanks to all participants for their valuable inputs and active cooperation.

"It issues with the approval of DGP HP".

Prem Kumar Thakur, IPS
IGP, AP&T, HQ-cum-Chairman,
B-1 Test, Himachal Pradesh.

Endst. No. **HOM(PL)AP&T(B-2)(Proceeding of B-1 Test)36/24-19969-** Dated: **23 AUG 2025**

Copy is forwarded for favour of information and necessary action to:-

1. All the District SsP (**By name**), in H.P. Police including PD Nurpur, Dehra & Baddi (**through e-mail**).
2. Dr. Ramesh Chander Chhajta, IPS, Sr. SP LR, PHQ-cum-SP, AP&T, HQ-cum-liaison Officer B-I Software 2025.
3. Sh. Pankaj Sharma, HPS, Superintendent of Police, Welfare, PHQ, Shimla-cum-liaison Officer, B-I Software 2025.
4. Sh. Lajender Singh Pathania, Supdt. Gd-I, Armed Police & Training, Shimla-02.
5. Sh. Jatin Gupta, Consultant, HPSEDC, Mehli, Shimla-09 (software@hpsedc.in).
6. Ms. Vasundhra Sharma, Software Developer, Data Codec Consultancy (software@hpsedc.in).
7. In-charge SCRB, Shimla-2 to upload the same in HP Police website.
8. PA to the IGP, AP&T, HQ-cum-chairman, B-I Test-2025.

IGP, AP&T, HQ-cum-Chairman,
B-1 Test, Himachal Pradesh.

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The District wise List of the Examination Centers to conduct the Online B-1 Test, 2025 (mock/final) scheduled to be held on 14 & 21.09.2025

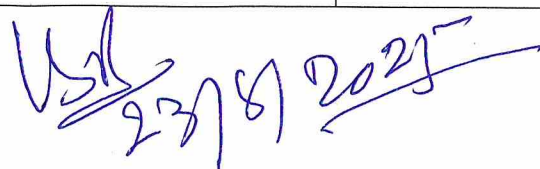
Sr. No.	Name of District	Total Number of Candidates	Total number of Centers	Name of Test Centers	Computer Available	Shift wise test number of Candidates		Remarks
						1 st Shift	2 nd Shift	
1.	Sirmour	325	01	Himalyan Group Institute Kala Amb	200 Systems	190	135	55 Additional Systems available.
2.	Shimla	647	01	Arun Sharma Green Moutain Digital Zone Shogi Shimla	350 Systems	332	315	17 Additional Systems available.
3.	Solan	218	02	LR Group Jabli Oachghat	45 Systems	42	42	The Distt SP has agreed to arrange more 25 Systems as per the specification discussed during meeting.
				Shoolini University ,Bajhol, Oachghat	60 Systems	57	57 (20 more candidates are left)	
4.	PD Baddi	82	01	IEC University Kalujhanda, Baddi	150 Systems	134 (Kinuar)	142 (82 Baddi+60 Una)	KNR & Baddi +60 candidates of District Una adjusted at one place
	Kinnaur	134						
	UNA	340	01	Chitkara University, Baddi	150 Systems	140	140	280 Candidates of Una is adjusted at one place.
5.	Hamirpur	319	01	Nit Hamirpur	300 Systems	285	103	182 Additional Systems available.
	PD Dehra	69						
6.	Mandi	564	01	IIT Mandi	315 systems	299	265	34 Additional Systems available.
7.	Bilaspur	262	01	New Dogra Chandpur, Bilspur	150 Systems	142	120	22 Additional Systems available.
8.	Kullu	191	01	LA Montessori School Kelehli, Kullu	230 Systems	191	--	245 Additional Systems available.
9.	L&S	103	01	ITES Fashion World LMS DhalpurKullu	134 Systems	103		151 Additional Systems available.
10.	Kangra	736	02	Sharan College	380 Systems	361	361	
	PD Nurpur	110		HIET Dadroli	350 Systems	332	133	199 Additional Systems available.
	Chamba	341						
Total		4441 Candidates	13 Centers	----	2814	2618	1823	917 Systems more available

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Annexure-B

FINAL DETAILS OF EXPENDITURE REQUIRED FOR THE MOCK TEST & FINAL TEST FOR THE B-1 TEST, 2025

Name of District	Full Name of Test Centers	Charges for total Number of candidates / Systems (per system/shift/day) Total No's of Candidates/ Systems x charges = total charges		Utility Charges i.e Generator, Electricity, Internet connectivity	Staff Honorarium Total No's of Staff x Honorarium = total Charges	Misc. Charges etc.	Total Charges (3+4+5+6)
1.	2.	3.		4.	5.	6.	7.
		Mock Test					
		Final Test					
Grand Total							



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