



OFFICE OF
THE SUPERINTENDENT OF POLICE
LAHAUL AND SPITI, DISTRICT L&S (HP)

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No. DCRB/2022

2687

Dated:

26-02-2022

**PROCEEDINGS OF THE MEETING OF DISTRICT MISSION TEAM CCTNS CAS
IMPLEMENTATION HELD ON 21/02/2022 THROUGH VIRTUAL CONFERENCE ON
GOOGLE MEET, DISTRICT LAHAUL AND SPITI (HP)**

Meeting of District Mission Team CCTNS CAS held on 25/02/2022 under the Chairmanship of Sh. Manav Verma, IPS, Superintendent of Police, District Lahaul and Spiti (HP) to review the status of working of CCTNS CAS and entry status of all IIFs (IIF1 to IIF21).

The chair took police station wise updates on entries of IIFs (IIF1 to IIF21) made during this month in CCTNS CAS in all police stations of this district. Status of P.S. wise entry of IIFs for the month of February 2022.

Directions given to Nodal Officers by chairperson

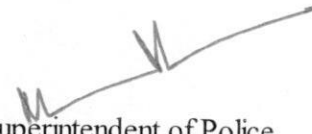
- Follow direction given in this office endst No. 696-98/R dated 04-02-2022.
- Ensure to take backup at least three times a day.
- All SHOs and MHCs are directed to facilitate their nodal officers so that maximum possible marks should be gained.
- Aim the CCTNS score of 20 by 15th March of this quarter.
- Submission of charge sheet of sexual offences within or before 60 days through CAS, generating 100 % charge sheet in ITSSO portal.
- Ensure entries/uploading of full detail/description/physical feature and photograph of accused, suspect detail, complainant contact number in which offence occurs, suspect detail, complainant contact detail UID in FIR (IIF-1) so as to generate accurate report in CCTNS.
- Always report your issue to DCRB so that they can forward your issue to SCRB.
- Ensure syncing of FIRs with server of SCRB by 28th of every month and ensure 100% submission of chargesheet through online CAS application by filling IIF-V.
- Avoid formatting of CCTNS server without intimation to SCRB to avoid occurring technical issues in the CCTNS data.
- All PSs may use various supporting portals launched by NCRB and linked with Digital Police Portal to make search & queries and generating alerts to assist the IOs i.e. CCTNS, ICJS, NDSO, ITSSO, Cri-MAC etc.

- Ensure daily backup of CAS database on external Hard disk as well as on PC other than server.
- Ensure 100% entries/uploading of full details/description/physical feature and photographs of Accused, Missing persons, POs, UIDB/Inquest/Suicides etc. in relevant modules for generating reports and making effective search & queries.
- Entries/registration of Missing Persons, UIDB, IIFs etc. from Police Post should be made in CAS at the respective PS at the earliest.
- Publishing of FIRs is not done timely for viewing by the citizen. Instructions are given to upload alerts data into the Cri-MAC portal by every Police Station.

Directions given to SO's by chairperson

- Monitoring of General Diary (Roznamcha) of Police Stations by SOs/Officers.
- Entry of Case Diaries by I/Os in CCTNS and submission of SO note/comment by supervisory officers.


Meeting ended with a vote of thanks to the chair.


Superintendent of Police,
Lahaul and Spiti(H.P.)

Endst. No. 2688-95
Copy to:

Dated: 26-02-2022

1. The Dy. Inspector General of Police, Central Range, Mandi (HP) for favour of perusal and information please.
2. The Inspector General of Police, Crime cum Nodal Officer, CCTNS, PHQ Shimla-02 for favour of perusal and information please.
3. All SO's. in district Lahaul and Spiti, all SHOs in District Lahaul and Spiti and I/C DCRB for information and necessary action.


Superintendent of Police,
Lahaul and Spiti(H.P.)