

**OFFICE OF THE**  
**SUPERINTENDENT OF POLICE**  
**HP SDRF CAMP AT PHQ**  
**SHIMLA 171002**

No.HP-SDRF (PROPOSAL)34/2021-

Dated:-

To

The Director,  
Information and Public Relation,  
H.P Shimla-171002.

**Subject: Public Advertisement Notice.**

Sir,

It is intimated that H.P. SDRF has been raised vide H.P Govt. Notification dated 6/01/2020. The Hdqrs. of SP, HP-SDRF is to be established in Shimla city or its surrounding area for which approx. 1300 Sq Ft. to 2000 Sq Ft. Pvt. Accommodation alongwith parking is urgently required.

2. Therefore, the public notice is enclosed herewith with the request to publish the same in the 02 leading daily News papers **(Hindi & English)** having wide circulation at your earliest. Bill thereof may be sent to this office for payment please.

**Encls: As above.**

Yours faithfully

Superintendent of Police,  
HP-SDRF, Camp at PHQ.  
Shimla-02

Endst. No. HP-SDRF(PROPOSAL)34/2021-359 Dated:- 04/02/22

Copy is forwarded to the In-charge, SCRB, Khalini Shimla-2 alongwith enclosure with the request to upload the same in police website and in the portal of the Director Information and Public Relation, H.P Shimla-171002.

Superintendent of Police,  
HP-SDRF, Camp at PHQ.  
Shimla-02



## **Tender EOI (Expression of interest) for hiring Accommodation**

Superintendent of Police, HP-SDRF is desired of hiring accommodation for its office. The requirement for carpet area is 1300 to 2000 Sq. feet located within the radius of connectivity with approved road and parking space for atleast 02 vehicles. Monthly rent should be quoted on fix basis for a period of 3 years. The request received against the EOI shall be processed in two parts (Technical & Finance). EOI should reach to this office within 10 days from the publication of this notice in the news papers, through a person or by post address to SP-SDRF camp at PHQ in a sealed envelop.

- (1) The offered Building must be minimum of **03** rooms/cabins, Hall, 03 toilets & 02 parking. Documentary, proof of ownership of the building, payment of all taxes and dues etc must be submitted alongwith EOI document.
- (2) Selected party shall be required to sign rent agreement with the designated authority, in accordance with the provision of law of agreement. The agreement shall be signed for a period of 03 years, later on may be extended with mutual convenient of the user only.
- (3) The SP-SDRF has the right to act lessee for a period not less than 03 years, during the period the landlord shall not notify the SP, SDRF to vacate the building, falling which the lessee shall compassionate for all the damages of HP-SDRF against the capital invested in the building to unable the smooth functioning of the office at the rate fixed by SP-SDRF.
- (4) Monthly rent should be quoted initially on a fixed basis for a period of 03 years and no increasing rent charges shall be allowed during the initial period of the agreement period.
- (5) All existing and future rates, taxes including property taxes, assessment charges etc. whatsoever of description in respect of said premises payable by the owner thereof, shall be continued to paid by the landlord.
- (6) SP-SDRF shall pay all the charges in respect of electricity power, water charges on the said premises during the lease period used by this office. The office of SDRF may at any time during the period of rent, extendable period to make the structural alteration to the building such portion on office fixtures fitting as may easily removable for the smooth functioning of the office.
- (7) Interested party should return complete EOI document duly filled in Performa I & II signed at the bottom of each page in token of having accepted terms and conditions. These documents as well as additional information should



be in sealed envelope superscripted Technical document for office accommodation for SP SDRF. The annexure II Financial bid/ Price quotation for monthly rent may be put in second envelop duly sealed and superscripted. Both

the envelop may then be put in another bigger separate cover the third cover may also sealed and bear superscripted EOI for office accommodation.

(8) The request received through any person shall be processed in two parts. All the information and documents shall be deemed to be technical offer. In the event prices are indicated by the party in the technical document, EOI shall stand rejected. Detail furnished in the Technical offer shall be accessed and evaluated. Price quotation of only those bidder shall be opened on the later date whose technical offer are found acceptable and suitable to the SP-SDRF.

(9) The rent charges shall be paid at the fix rate at the beginning of each month for the previous month or as per agreement entered into with the party on the terms and conditions mutually agreed. Advance payment shall not be paid.

(10) In the event of technical offer found acceptable, the selected party will be required to furnish the original copy of title deed of the property and approved plan of the property before the price bid are opened. Original document shall be return after decision is taken to open price bid or otherwise.

(11) The committee will be at liberty to choose few offers from the Technical document for the office accommodation on the basis of merits facility etc.

(12) The SP, HP-SDRF shall have right to call additional information/documents.

(13) If, any special office additional facilities are there from owners side they may be mention in separate attachment.

-Sd-

Superintendent of police,  
O/o HP-SDRF Camp at PHQ,

**Annexure-I.**



**Information to be sent in favour of HP-SDRF office.**

<b>Sr. No.</b>	<b>particular</b>	<b>Information to be filled up by the owner of the accommodation</b>
1.	Name of person	
2.	Complete Address	
3.	Detail of Accommodation	
4.	Carpet area	
5.	Approved/ Drawing /map	
6.	Electricity Meter	
7.	Distance from Police Headquarter Nigam Vihar Shimla-2.	
8.	Parking Space availability	
9.	Contact Details i.e. Mobile Fax, etc.	
10.	Journal amenities/ Toilets available in each floor	
11.	Connectivity with road	
12.	Whether the accommodation is complete ready to occupied	
13.	Water Storage facilities <b>YES/NO</b>	
14.	Other information	



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**SHIMLA 171002**

No.HP-SDRF(PROPOSAL)34/2021-

Dated:-

**TENDER FOR HIRING ACCOMMODATION**

Due to non availability of Govt. building, HP-SDRF (Himachal Pradesh State Disaster Response Force) has to hire private accommodation for its Headquarters office at Shimla. The required carpet area should be between 1300-2000 Sq. Feet, with parking for two vehicles. The premises shall already have three cabins/rooms along with 03 toilets and a hall or else the owner should be willing to modify the premises to suit the requirement. Building should be in good condition and free from all legal disputes. The EOI shall be processed in 2 parts (Technical & Financial). Expression of interest (EOI) shall reach in sealed envelop containing two sealed envelops i.e. one for technical & other for financials bids. Accommodation shall be in Shimla town. Committee for selecting the building will be at liberty to choose few offers from the Technical document on the basis of merit facility etc. Electricity and water charges shall be paid by SP- HPSDRF while other charges like Municipal tax etc. shall be paid by the owner. Other terms and conditions will be laid down in details in the contract, once the selection of building is finalized. All bids shall reach the office of SP, HP-SDRF camp at Police Headquarters Shimla with in ten days from the publication of advertisement in news papers. Complete tender document can be downloaded from the official website **[www.hppolice.gov.in](http://www.hppolice.gov.in)** or else can be obtained from the office of S.P.SDRF.

Sd-

Superintendent of police,  
O/o HPSDRF Camp at PHQ,